

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2017-024

Subject	Ely Police Station
Decision	To approve the renewal of the agreement to City of Ely Council at Ely Police Station
Decision Summary	<p>The Cambridgeshire Police and Crime Commissioner’s Estates Sub Group (ESG) meeting on the 8th November 2017 discussed and agreed to the renewal of the lease to the City of Ely Council in Ely Police Station based on the information set out in the heads of terms presented to the ESG paper, as set out below:</p> <ul style="list-style-type: none"> • Landlord: The Police and Crime Commissioner for Cambridgeshire. • Tenant: City of Ely Council. • Demise: Ground floor room, Ely Police Station • Term: 3 years from the completion date of the renewal lease. • Lease: 3 year term contracted out of the ‘1954 Act’ (no security of tenure). • Break Clause: 6 month break to be operated by either party at any time. • Rent: A nominal rent of £1 if requested. • Service Charge: No service charge will apply. • Permitted Use: Use as offices for CCTV monitoring and associated services. • Ancillary Right: to position an antenna in an agreed location for sole use with the permitted use. • Common Areas: This occupation includes the use of facilities – toilets, shower rooms and rest facilities. • Car Parking: use of single space at any time. • Office hours: 24 hour access. • Equipment Insurance: to be borne by Tenant. • Security Clearances: City of Ely Council staff and volunteers to obtain positive police vetting. • Costs: Each party to bear their own legal costs incurred in the preparation of the renewal lease.

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Paper	‘Ely Police Station’ – paper as presented to Estates Sub Group 8 th November 2017

Jason Ablewhite, Cambridgeshire Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature

A handwritten signature in blue ink, appearing to be 'Jason Ablewhite', written over a horizontal line.

Date

9-11-17

To: Estates Sub Group

From: Elly McKee: Estate Management Surveyor

Date: 8 November 2017

Lease Renewal: Ground Floor CCTV Office, Ely Police Station

1.0 Purpose

1.1 To seek approval to renew the lease to City of Ely Council to facilitate the continuation of the CCTV service in Ely.

2.0 Background

2.1 The CCTV office has been located in a surplus ground floor office in Ely Police Station since it relocated here in 2011 in order to retain this service in Ely.

2.2 A 3 year sub lease was originally granted to East Cambs District Council and subsequent renewal to City of Ely Council in 2014 when they took over the daily management of this service.

2.3 A further lease renewal has been requested by City of Ely Council.

2.4 There is a direct benefit to police officers who have direct access to CCTV for the area as well as reduced travel costs.

2.5 This ongoing service is supported operationally.

2.6 The main heads of terms for the new agreement are outlined below:

- **Landlord:** The Police and Crime Commissioner for Cambridgeshire.
- **Tenant:** City of Ely Council.
- **Demise:** Ground floor room, Ely Police Station
- **Term:** 3 years from the completion date of the renewal lease.
- **Lease:** 3 year term contracted out of the '1954 Act' (no security of tenure).
- **Break Clause:** 6 month break to be operated by either party at any time.
- **Rent:** A nominal rent of £1 if requested.
- **Service Charge:** No service charge will apply.
- **Permitted Use:** Use as offices for CCTV monitoring and associated services.
- **Ancillary Right:** to position an antenna in an agreed location for sole use with the permitted use.
- **Common Areas:** This occupation includes the use of facilities – toilets, shower rooms and rest facilities.
- **Car Parking:** use of single space at any time.

- **Office hours:** 24 hour access.
- **Equipment Insurance:** to be borne by Tenant.
- **Security Clearances:** City of Ely Council staff and volunteers to obtain positive police vetting.
- **Costs:** Each party to bear their own legal costs incurred in the preparation of the renewal lease.

3.0 Summary

3.1 This is an opportunity to continue to retain a CCTV service in Ely in partnership with City of Ely Council with associated cost savings to both parties.

4.0 Recommendation

4.1 It is recommended that the Estates Sub Group approves the renewal of the agreement to City of Ely Council on the basis of the terms in 2.6 above.

Bibliography

Source Document(s)	Contact Officer	Location
Estate Management – Property Files	Elly McKee (Estate Management Surveyor) or 01480 422423	Cambridgeshire Constabulary

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2017-025

Subject	Orton Police Station to implement the Landlords option to accept a surrender of the lease.
Decision	It is recommended that approval is granted to complete the surrender of the lease in the event that the Landlord implements the option to surrender.
Decision Summary	<p>The Cambridgeshire Police and Crime Commissioner’s Business Coordination Board meeting on the 9th November 2017 discussed and agreed to the surrender of the lease in the event that the Landlord implements the option to surrender. This decision was based on the following:</p> <p>Background</p> <ul style="list-style-type: none"> • Orton Police station is subject to a long lease which terminates on 9th June 2080 (63 years remaining). • The unit is vacant and surplus to operational requirements • Planning restrictions have been amended to permit retail use. • A variation of the restrictive user and subletting clauses within the original lease to facilitate re-occupation of the unit by a third party. • The subletting clause has been amended to allow subletting of the whole unit subject to various conditions. • The Deed of Variation stipulates the legal procedure that the Police are required to follow in the event of finding a third party interested in occupying the unit.

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Paper	Orton Police station paper BCB November 2017 Orton Police Station deed of variation : http://www.cambridgeshire-pcc.gov.uk/work/decisions/

Jason Ablewhite, Cambridgeshire Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature  **Date** 9-11-17



Creating a safer
Cambridgeshire

To: Business Coordination Board

From: Chief Constable

Date: 09 November 2017

Orton Police Station

1. Purpose

- 1.1 To seek approval of the Business Coordination Board (“the Board”) to seek approval to implement the Landlords option to accept a surrender of the lease.

2. Recommendation

- 2.1 It is recommended that approval is granted by the Board to complete the surrender of the lease in the event that the Landlord implements the option to surrender.

3. Background

- 3.1 Orton Police station is subject to a long lease which terminates on 9th June 2080 (63 years remaining). The lease is at a peppercorn rent but subject to a service charge.
- 3.2 The unit is vacant and surplus to operational requirements.
- 3.3 The original planning use was restricted to a Police Station and this has been amended to permit retail use. On securing this planning consent the Estates Sub Group, on 4th July 2017, authorised the variation of the restrictive user and subletting clauses within the original lease to facilitate re-occupation of the unit by a third party. This is recorded within a Deed of Variation.
- 3.4 The subletting clause has been amended to allow subletting of the whole unit subject to various conditions. One such condition is the landlord’s option to terminate the

lease and subsequently enter into a direct lease with the interested party. This would mean that the Police would have no ongoing legal interest or obligation to pay outgoings for this unit.

3.5 The Deed of Variation stipulates the legal procedure that the Police are required to follow in the event of finding a third party interested in occupying the unit.

3.6 In the event that the Landlord opts to surrender the lease, the procedure from notifying the landlord of having third party interest to completing the surrender of the lease is only 6 weeks.

4. Summary

4.1 As the unit is currently on the market, the surrender clause could be triggered at any time.

5. Recommendation

5.1 It is recommended that approval is granted by the Board to complete the surrender of the lease in the event that the Landlord implements the option to surrender.


BIBLIOGRAPHY

Source Document	Cambridgeshire Constabulary Estate Management – Property Files
Contact Officers	Elly McKee Estates Management Surveyor, Cambridgeshire Constabulary 01480 422423

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2017-026

Subject	S22A Agreement under the Police Act 1996 (as amended) for the revised national collaboration agreement for the National Police Chiefs Council (NPCC).
Decision	To sign the revised collaboration agreement under Section 22A Agreement under the Police Act 1996 (as amended) for the National Police Chiefs Council (NPCC).
Decision Summary	<p>Following consultation by the NPCC and a briefing paper to the Police and Crime Commissioner regards to the revised collaboration agreement under Section 22A Agreement under the Police Act 1996 (as amended) for the NPCC outlining the amendments to the current agreement, those being:</p> <ul style="list-style-type: none"> • NPCC responses from the consultation process with the Parties • Recommendation from the Audit and Assurance Board to review the terms of reference to ensure the Board were able to provide the level of assurance expected under the agreement (Schedule 2 – 4.2 and where referenced in the terms) • Continued consultation with MPS as Host Force specifically in relation to Insurance and Health and Safety obligations (Section 20) <p>The Police and Crime Commissioner and the Constabulary should sign the revised Section 22A Agreement to effect the collaborative arrangements for the purpose of providing efficient and effective policing.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	National Police Chiefs Council Section 22A Agreement – Business Coordination Board 20 th January 2015. Decision Notice CPCC 2015-006 Briefing Document 20 th November 2017

Jason Ablewhite, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature 	Date 21-11-17.



To: Police & Crime Commissioner

From: Howard Thackray, Business Manager

Date: 20th November 2017

Revised National Police Collaboration Agreement

1.0 Purpose

1.1 To update the Police and Crime Commissioner (the Commissioner) on a revised National Collaboration Agreement made under Section 22A of the Police Act 1996.

2.0 Recommendation

2.1 Police and Crime Commissioner and the Constabulary should sign the revised Section 22A Agreement to effect the collaborative arrangements for the purpose of providing efficient and effective policing.

3.0 Background

3.1 The creation of the National Police Chiefs Council (NPCC) as a successor body to the Association of Chief Police Officers (ACPO) was created and launched in April 2015.

3.2 The NPCC will represent police forces rather than individual members and will be structured as a collaboration between police forces with the Metropolitan Police Service (MPS) being the legal host. However the operational aspects of the NPCC will remain completely separate from the MPS.

3.3 A section 22a Agreement was signed in 2015 which under the Act enables Police and Crime Commissioners and police forces to enter into agreements to achieve more efficient and effective delivery of policing services. Other bodies can also join a collaboration agreement.

4.0 Revised NPCC Agreement

4.1 An extensive four week consultation by the NPCC, an independent review by legal experts followed by a final review by the NPCC Audit and Assurance Board (AAB), the revised agreement has subsequently been amended to reflect the following:

- Responses from the consultation process with the Parties

- Recommendation from the AAB to review the terms of reference to ensure the Board were able to provide the level of assurance expected under the agreement (Schedule 2 – 4.2 and where referenced in the terms)
- Continued consultation with MPS as Host Force specifically in relation to Insurance and Health and Safety obligations (Section 20)

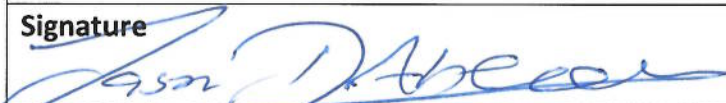
5. Recommendation

5.1 Police and Crime Commissioner and the Constabulary should sign the revised Section 22A Agreement to effect the collaborative arrangements for the purpose of providing efficient and effective policing.

Contact Officer	Howard Thackray, Business Manager, Office of the Police and Crime Commissioner
Background Paper	Business Coordination Board January 2015

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2017-027	
Subject	Extend the contract of the Acting Chief Finance Officer, Office of Cambridgeshire Police and Crime Commissioner
Decision	To extend the contact of the current Acting Chief Finance Officer with associated section 151 responsibility and duties from 31 st December 2017 until 31 st March 2018
Decision Summary	Due to the impending departure of the OPCC's Chief Finance Officer, the Cambridgeshire Police and Crime Commissioner's Business Co-ordination Board (BCB) meeting on the 17 th January 2017 discussed and agreed to the proposal for the Deputy Chief Executive of Cambridgeshire Fire Authority to become the OPCC Acting Chief Finance Officer (and Acting Section 151 Officer) for an initial period to 31 December 2017. As the Commissioner's proposal to take on the responsibility for the governance of Cambridgeshire Fire and Rescue Service is still being considered by the Home Office and, as outlined at the Commissioner's BCB meeting on the 12 th December 2017, it is proposed to extend the contract of the Acting Chief Finance Officer until 31 st March 2018.

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	Agenda Item 11.0 OPCC Fire Governance Update BCB meeting 12 th December 2017 Agenda Item 7.0 Future Financial Management Arrangements BCB 17 th January 2017

Jason Ablewhite, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature 	Date 14 -12-17



To: Business Coordination Board

From: Chief Executive

Date: 12 December 2017

UPDATE ON FIRE AND RESCUE GOVERNANCE

1. Purpose

1.1 The purpose of this report is to update the Business Coordination Board (the “Board”) on the progress following the recent consultation on the local business case for fire and rescue governance options and on plans for interim financial support for the Office of the Police and Crime Commissioner (the “OPCC”).

2. Recommendation

2.1 For the Board to note the update and for the Commissioner to sign the decision notice to extend the current interim arrangements for financial support for the OPCC to April 2018.

3. Background

3.1 The Policing and Crime Act 2017 (the “Act”) places a duty on police, fire and rescue and ambulance services to explore opportunities for collaboration, and enables Police and Crime Commissioners to take on responsibility for the governance of fire and rescue services in their area where a case is made to do so.

3.2 Commissioners are enabled to seek responsibility for their local Fire and Rescue Authority where a local case is made to the Home Secretary. This is subject to tests to ensure that changes will deliver improvements in one of more of a) economy, b) efficiency and effectiveness or c) public safety. In line with the legislation, Commissioners are also required to work with their Fire Authority to prepare their local business case.

3.3 Independent consultants, who were commissioned jointly by Cambridgeshire and Peterborough Fire Authority and the Commissioner assessed the governance options and prepared a local business case. The local business case recommended that the governance option offered the greatest benefit.

3.4 The Home Office have also recently launched a consultation to enable Commissioners to sit and vote on Combined Fire and Rescue Authorities, including Cambridgeshire and Peterborough.

4. Business Case Consultation

4.1 The provisions of the Act place a requirement on the Commissioner to consult the following if they wish to take on the governance of Fire:

- Each of the upper tier local authorities;
- People in the police area;
- Representation of personnel who the Commissioner considers may be affected by the proposal.

4.2 Pre-consultation engagement took place between 12th June and 2nd July where stakeholders and the public were advised that the formal consultation was to be launched. The public consultation then ran for nine weeks from Monday 3rd July 2017 to Monday 4th September 2017.

4.3 A total of 2,426 people and organisations responded during the consultation period. While neither of the two upper tier local authorities (Cambridgeshire County Council and Peterborough City Council) supported the proposal, the public were broadly supportive with the prevailing view of “it makes sense” featuring strongly. 53% of respondents to the public survey supported the governance proposal as set out in the business case. 39% did not support the proposal and 8% were neutral.

5. Home Office Consideration

5.1 The Commissioner’s proposal to take on the governance of the Cambridgeshire Fire and Rescue Service was submitted to the Home Office on 10th October 2017. The submission included:

1. a covering letter
2. the full business case
3. a consultation report
4. a point by point response to the points raised by the statutory consultees.

5.2 Where the upper tier authorities do not agree with a proposal the Home Office is required to obtain an independent assessment of the proposal. The Home Secretary will take into account its findings of the independent review when making the final decision whether or not to approve the Commissioner’s proposal.

5.3 The Minister of State for Policing and the Fire Service requested the Chartered Institute of Public Finance & Accountancy (“CIPFA”) to undertake an independent assessment of the Cambridgeshire proposal on 17th November 2017. CIPFA have indicated that they intend to provide the assessment to the Home Office by 20th December 2017.

6. Future Financial Management Arrangements for the OPCC

- 6.1 Following the departure of the OPCC Chief Finance Officer at the end of January 2017, an interim arrangement was agreed by the Commissioner at the Business Co-ordination Board on 17th January 2017 for the Deputy Chief Executive of Cambridgeshire Fire Authority to become the OPCC Acting Chief Finance Officer (and Acting Section 151 Officer) for an initial period to 31st December 2017. To support the Acting Chief Finance Officer in his role, the services of a part time Interim Head of Finance were secured.
- 6.2 The outcome of the business case cannot be presumed, and in order to ensure the finance function remains functional it is proposed that the interim arrangements are extended to April 2018. These proposals will be cost-neutral to the OPCC. Once the outcome of the Police and Fire Business Case is known a recruitment process will be conducted to ensure the finance function fits the business needs of the OPCC moving forward.
- 7. Recommendation**
- 7.1 For the Board to note the update and for the Commissioner to sign the decision notice to extend the current interim arrangements for financial support for the OPCC to April 2018.

BIBLIOGRAPHY

<p>Source document</p>	<p>‘Proposal for a change to Fire and Rescue service governance in Cambridgeshire’, Submission to the Home Office including the business case and details of the comments made through the consultation and the Commissioner’s response to them, 10th October 2017 http://www.cambridgeshire-pcc.gov.uk/get-involved/fire-governance-consultation/</p> <p>‘Consultation on the local business case for fire and rescue governance options’, Agenda Item 5.0, 21st September 2017 http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/09/17-09-21-BCB-Agenda-Item-5.0-Fire-Governance-consultation-update.pdf</p> <p>‘OPCC Future Financial Management Arrangements’, Agenda Item 7.0, Business Coordination Board, 17th January 2017 http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/01/17-01-17-BCB-Agenda-Item-7-OPCC-Future-Financial-Management-Arrangements.pdf</p> <p>Policing and Crime Act 2017 http://www.legislation.gov.uk/ukpga/2017/3/contents/enacted</p>
<p>Contact officers</p>	<p>Cristina Strood, Head of Policy and Performance, Office of the Police and Crime Commissioner</p>

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2017-028

Subject	Memorandum of Understanding between Cambridgeshire Office of the Police and Crime Commissioner and the Professional Standards Department (for Bedfordshire Police, Cambridgeshire Constabulary, and Hertfordshire Constabulary) and a Data Processing Agreement between the Police and Crime Commissioner and the Chief Constable for designated OPCC officers to access the Centurion complaint handling system
Decision	To sign the Memorandum of Understanding (MOU) between the Office of the Police and Crime Commissioner (OPCC) and the Professional Standards Department (PSD) and a Data Processing Agreement with the Chief Constable, to allow designated OPCC officers to access the Centurion complaint handling system to further fulfil the Police and Crime Commissioner’s (the “Commissioner”) statutory duty to monitor all complaints against officers and staff of Cambridgeshire Constabulary.
Decision Summary	<p>The Commissioner has a statutory duty under the Police Reform and Social Responsibility Act 2011 to monitor all complaints against officers and staff. The Commissioner and his officers currently undertake this role. In order to further fulfil this role, designated OPCC officers will have access to the Centurion complaint handling system.</p> <p>Centurion is a national framework system for complaint handling that a majority of all police forces use to meet legislative and national reporting requirements. PSD own and manage Centurion for complaints made against Bedfordshire Police, the Constabulary, and Hertfordshire Constabulary.</p> <p>Designated OPCC officers will have restricted access to the system. This will enable the OPCC to monitor themes and trends arising from complaints about the Constabulary and to see how lessons can be learnt. The terms and conditions of the OPCC’s access to Centurion is given in the MOU between PSD and the OPCC.</p>
Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	‘Complaints – Policy Review and Reforms Update’, Agenda Item 10.0, Business Co-ordination Board, 12 th December 2017

Jason Ablewhite, Cambridgeshire Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature

Date

14-12-17





To: Business Coordination Board

From: Chief Executive

Date: 12 December 2017

COMPLAINTS - POLICY REVIEW AND REFORMS UPDATE

1. Purpose

1.1 The purpose of this report is to seek the Business Coordination Board's (the "Board") approval of the Police and Crime Commissioner's (the "Commissioner") Complaints Policy Statement and to update the Board on the forthcoming complaints reform legislation.

2. Recommendation

2.1 The Board is recommended to:

- approve the Complaints Policy Statement; and
- note the Commissioner's position regarding the forthcoming complaints reform legislation;
- agree that the Commissioner signs the MOU between Professional Standards Department and Cambridgeshire OPCC and the accompanying Data Processing Agreement with the Chief Constable of Cambridgeshire Constabulary to enable designated OPCC officers to have access to the Centurion complaint handling database.

3. Background

3.1 The police complaints system is complex. Currently the legislation defines a 'complaint' as a 'complaint about the conduct of a person serving with the police', which can be classified as relating to both a person's conduct or a direction and control matter i.e a matter relating to operational decision making about the deployment of resources and strategic decisions about how policing powers should be exercised.

- 3.2 Both the Commissioner and the Chief Constable have statutory duties in relation to complaints against police officers and staff. The Commissioner has a statutory duty under the Police Reform and Social Responsibility Act 2011 to monitor complaints made against officers and staff of Cambridgeshire Constabulary, whilst having responsibility for complaints made against the Chief Constable.
- 3.3 The Commissioner also has a statutory duty under The Elected Local Policing Bodies (Specified Information) Order 2011 to have a statement in relation to the conduct of relevant office holders, including procedures for the handling of qualifying complaints and conduct matters. This includes complaints made about the Chief Constable.
- 3.4 The Chief Constable is responsible for having appropriate processes in place for dealing with complaints. The Chief Constable has delegated this responsibility to the Deputy Chief Constable and officers with the collaborated Professional Standards Department (PSD).
- 3.5 PSD is responsible for recording a complaint against a police officer or police staff. If the complaint is not referred to the Independent Police Complaints Commission (IPCC) for consideration, following recording of the complaint the options available to the forces and PSD are:
- Local resolution – complaint does not involve a formal investigation and is dealt with by local policing teams liaising with the complainant.
 - Investigation – complaint is investigated by PSD.

4. Complaints Policy Statement

- 4.1 The IPCC '*Statutory guidance to the police service on the handling of complaints*', which Commissioners must 'have regard to', places a requirement on Commissioners to make publicly available information on how to make a complaint against the Chief Constable.
- 4.2 The Commissioner's Policy Statement provides for the position, process and approach that is adopted for complaints against the Chief Constable in line with the IPCC guidance. The Policy Statement also applies the same principles of approach regarding complaints against officers of the OPCC. In addition, it signposts how complaints against the Commissioner and other police officers (other than the Chief Constable) and police staff can be made.
- 4.3 The Commissioner is committed to having an annual review of the Complaints Policy Statement. Since its last review in December 2016, the only change now required to the body of the Policy is to clarify the legislative reference under which complaints are dealt with.
- 4.4 The revised Policy Statement is given at Appendix A. It will be scheduled for review in December 2018.

5. Complaints Reform

- 5.1 The Policing and Crime Act 2017 gives Police and Crime Commissioners both mandatory and discretionary powers in relation to the police complaints system. However, these powers can only be enabled through secondary (or delegated)

legislation, which is currently being drawn up by the Home Office. The likely timescale for the new powers to come into force is early 2019. Consequently, Commissioners, police forces, and the IPCC can only exercise their powers under the existing legislation.

- 5.2 Commissioners are currently responsible for holding a Chief Constable to account for the exercise of their functions, including the handling of police complaints. The new legislative powers will mean that Commissioners will have a mandatory duty for oversight of the complaints system and will become the review body for appeals which are currently heard by chief officers. In practice this will mean that a Commissioner will need to consider whether the outcome of the complaint was a reasonable and proportionate one. It does not provide an opportunity to reinvestigate the actions giving rise to the complaint nor re-investigation of how the complaint was handled. The review role must be undertaken by the Commissioner's office and not a police force or their respective PSD.
- 5.3 The new legislation also provides, should a Commissioner choose to do so, to receive and record complaints and then becoming the single point of contact for the duration of the handling of those complaints.
- 5.4 The Commissioner is clear that he wishes to only take on the mandatory responsibilities of oversight and review. This is primarily based on the fact that the current response to those that contact his office expressing their dissatisfaction is considered proportionate, maintains operational independence, and is cost effective. Secondly, through governance processes, the Commissioner is able to scrutinise the Constabulary and the collaborated PSD (shared with Bedfordshire Police and Hertfordshire Constabulary) to gain assurance that they are dealing with dissatisfaction, complaints, and misconduct issues in line with the legislative requirements.
- 5.5 A Working Group consisting of representatives from the three OPCCs (Bedfordshire, Cambridgeshire, and Hertfordshire) and PSD Department are currently exploring current ways of working and the implications of the proposed legislative changes.
- 5.6 The Group has agreed that as part of their respective Commissioner's current statutory duty to monitor all complaints against officers and staff, that designated officers within the OPCCs will have access to certain areas of PSD's Centurion database. Centurion is a national framework system for complaint handling that a majority of all police forces use to meet legislative and national reporting requirements. PSD own and manage Centurion for complaints made against Bedfordshire Police, the Constabulary, and Hertfordshire Constabulary.
- 5.7 The OPCC will have restricted access to the system. This will enable the OPCC to monitor themes and trends arising from complaints about the Constabulary and to see how lessons can be learnt. Individual Memorandum of Understandings (MOU) and Data Processing Agreements have been drawn up between PSD and the three OPCCs for the use of Centurion. The Commissioner is asked to sign the MOU between PSD and Cambridgeshire OPCC and the Data Processing Agreement with the Chief Constable.

6. Recommendation

6.1 The Board is recommended to:

- approve the Complaints Policy Statement note the report and the Commissioner preferred option proposed under the complaints reform legislation;
- note the Commissioner’s position regarding the forthcoming complaints reform legislation;
- agree that the Commissioner signs the MOU between Professional Standards Department and Cambridgeshire OPCC and the accompanying Data Processing Agreement with the Chief Constable of Cambridgeshire Constabulary and the Commissioner to enable designated OPCC officers to have access to the Centurion complaint handling database.

BIBLIOGRAPHY

Source Document	<p>The Elected Local Policing Bodies (Specified Information) Order 2011 http://www.legislation.gov.uk/uksi/2011/3050/contents/made</p> <p>Police Reform and Social Responsibility Act 2011 http://www.legislation.gov.uk/ukpga/2011/13/contents</p> <p>‘Statutory guidance to the police service on the handling of complaints’, Independent Police Complaints Commission, 2015 https://www.ipcc.gov.uk/page/statutory-guidance</p> <p>The Policing and Crime Act 2017 http://www.legislation.gov.uk/ukpga/2017/3/contents</p>
Contact Officer	Howard Thackray, Business Manager, Office of the Police and Crime Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2017-029

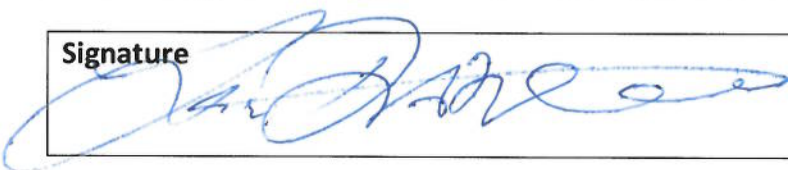
Subject	Appointment of Deputy Police and Crime Commissioner for Cambridgeshire
Decision	To appoint Ray Bisby as Deputy Police and Crime Commissioner for Cambridgeshire.
Decision Summary	<p>Under section 18 of the Police Reform and Social Responsibility Act 2011 (the “Act”), the Cambridgeshire Police and Crime Commissioner (the “Commissioner”) is entitled to appoint one Deputy Police and Crime Commissioner (“Deputy Commissioner”) and to delegate certain functions and responsibilities to that person.</p> <p>The Commissioner notified the Cambridgeshire Police and Crime Panel (the “Panel”) under section 1 of the Act of his proposal to appoint Ray Bisby as Deputy Commissioner</p> <p>In accordance with Schedule 1 of the Act, the Panel undertook its Confirmation Hearing relating to the appointment of the Deputy Commissioner on the 19th December 2017.</p> <p>Following the Confirmation Hearing, the Panel made a report under the Act recommending Ray Bisby as the Deputy Commissioner. Under Schedule 1 of the Act, the Commissioner may accept or reject the Panel’s recommendation and give the Panel a response to any such report or recommendation. The Commissioner considered the Panel’s decision and their reasons for their decision in their report and has decided to appoint Ray Bisby to the role of Deputy Commissioner. The Commissioner then informed the Panel of his decision to accept their recommendation.</p>

Contact Officer	<p>Dorothy Gregson, Chief Executive</p> <p>Tel: 0300 333 3456</p> <p>Email: dorothy.gregson@cambs.pnn.police.uk</p>
Background Paper	<p>‘Proposed appointment of the Cambridgeshire Deputy Police and Crime Commissioner’, Cambridgeshire Police and Crime Panel, 19th December 2017</p> <p>http://democracy.peterborough.gov.uk/ielistDocuments.aspx?Cid=543&Mid=4058&Ver=4</p>

Jason Ablewhite, Cambridgeshire Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature



Date

20-12-17




Police and Crime Commissioner
CAMBRIDGESHIRE AND PETERBOROUGH

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2018-001	
Subject	Monks Wood – Lease to Cambridgeshire Search & Rescue (CamSAR)
Decision	To grant a lease of land at Monk Wood to Cambridgeshire Search and Rescue.
Decision Summary	<p>The Cambridgeshire Police and Crime Commissioner’s Business Coordination Board meeting on the 16th January 2018 discussed and agreed the proposal for the lease of land (circa 153m²) as set out below:</p> <ul style="list-style-type: none">• For parking and storage of their vehicles and equipment• Use of ancillary facilities on a non-exclusive basis and subject to booking.• The Lease is for 5 years at a rent of £1 pa and subject to 3 months’ notice by either party at any time.

Contact Officer	Elly McKee Estates Management Surveyor and Colin Luscombe, Director of Estates , Cambridgeshire Constabulary
Background Papers	http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/2018-2/bcb-16th-january-2018/

Jason Ablewhite, Cambridgeshire Police and Crime Commissioner
I confirm that I have reached the above decision after consideration of the facts above.

Signature 	Date
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Creating a safer
Cambridgeshire

To: Business Coordination Board

From: Chief Constable

Date: 16 January 2018

Monks Wood – Lease to CamSAR

1. Purpose

1.1 To seek approval of the Business Coordination Board (the “Board”) to grant a lease of land amounting to circa 153m² at Monks Wood to Cambridgeshire Search & Rescue (CamSAR).

2. Recommendation

2.1 The Board is recommended to approve the lease of land (circa 153m²) at Monks Wood to Cambridgeshire Search & Rescue (CamSAR) at an annual rent of £1 (if requested).

3. Background

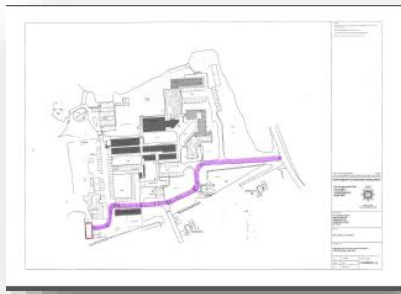
3.1 In June 2017 the PCC met with CamSAR and offered to assist with their accommodation requirements and explore options including space at Monks Wood.

3.2 An area of land was agreed in the overflow car park at Monks Wood and office accommodation was explored to the adjoining building. Due to the dilapidated condition of the offices heads of terms were agreed for the external area only.

3.3 The following lease terms were discussed at the Estates Sub Group on 8th November 2017 and reported to the Force Executive Board on 8th January.

4. Heads of Terms for Lease to CamSAR

- 4.1 Land amounting to c153m² to be leased to CamSAR for parking & storage of their vehicles and equipment in the area marked red n the below plan:



- 4.2 Use of ancillary facilities such as toilets, showers and meeting rooms is on a non-exclusive basis and subject to booking. The Constabulary have the right to charge for room bookings.
- 4.3 The lease is for 5 years at a rent of £1pa (if requested) and subject to three months' notice by either party at any time.
- 4.4 The tenant and all representatives must successfully obtain Police vetting.

5. Recommendation

- 5.1 The Board is recommended to approve the lease of land (circa 153m²) at Monks Wood to Cambridgeshire Search & Rescue (CamSAR) at an annual rent of £1 (if requested).

BIBLIOGRAPHY

Source Document	Cambridgeshire Constabulary Estate Management – Property Files
Contact Officers	Elly McKee Estates Management Surveyor and Colin Luscombe, Director of Estates , Cambridgeshire Constabulary

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